

**City of Bowdon
Mayor and Council Meeting
June 12, 2017
7:00PM**

I.-IV. Agenda Items:

The Mayor and City Council met during a regular session on Monday, June 12th, 2017, in the Mayor and Council Chambers, 182 Grammar School Road, Bowdon Georgia. The meeting was called to order by Mayor Jim Chaffin at 7:00PM.

Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Jim Chaffin
Mayor Pro-tem Jan Johnson
Councilmember Marty Johnson
Councilmember Wes McEntyre

Absent: Councilmember Noah Steed

Staff present: City Manager Bobby Elliott
City Clerk Susan Pierce
Police Chief Mark Brock

The Invocation was led by Councilmember McEntyre, and was followed with the Pledge of Allegiance.

V. Approval of Minutes:

Minutes of Mayor & Council Meeting of May 8th, 2017 were read and presented for approval.

Motion by Councilmember McEntyre to approve the minutes; second by Councilmember Marty Johnson; motion carried unanimously.

VI. Business Session

- A. Mayor Chaffin presented the Intergovernmental Agreement with Carroll County for the collection of Bowdon's share of the Energy Excise Tax.

Motion by Mayor Pro-tem Jan Johnson to approve the Intergovernmental Agreement with Carroll County for Energy Excise Tax Collection; second by Councilmember Marty Johnson; motion carried unanimously.

- B. Public Hearing – 1st Reading of the Fiscal Year 2018 Budget. Highlights include no additional employees, no pay raises, no increase in property taxes, and inclusion of the cemetery maintenance contract. The overall budget at \$3,702,645.00 is a 1.33% reduction from last year, which comes to \$49,852.00. We will need to have a called meeting on June 26 to conduct the Public Hearing for the 2nd Reading and approval of the FY 2018 Budget.
- C. Approval to purchase a rotary cutting head for Public Works Department to be used for trimming overgrown and overhanging limbs along street right-of-ways, as well as for

trimming on the dam and around the edge of Lake Tisinger - Bobby presented three bids for the cutter: \$4856.68 from Cross-Tech Manufacturing Inc., \$5890.00 from Yancey Brothers Company, and \$5100.00 from Vermeer Southeast Sales and Service Inc. He recommended approval of the low bid from Cross-Tech Manufacturing Inc. for \$4856.68 with funding coming from 2013 SPLOST.

Motion by Councilmember Marty Johnson to approve the purchase of the rotary cutting head from Cross-Tech Manufacturing Inc. at \$4856.68 to be funded from the 2013 SPLOST account; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

- D. Selection of engineering firm for our new meter project with the GEFA loan – Bobby sent out four RFPs (Request for Proposals) identifying three main tasks in administering the project: 1) Preliminary and Final Design, 2) Construction Management and 3) Loan Administration & Regulatory Compliance. We received three responses as follows: \$58,830.00 from Rindt-McDuff Associates, \$48,000.00 from Carter & Sloope Engineers and \$70,000.00 from GMC Engineering. He recommended going with Carter & Sloope Engineers at \$48,000.00, noting that they have more water meter retrofit experience working with GEFA funds than anyone in the state.

Motion by Councilmember Marty Johnson to approve contracting with Carter & Sloope Engineers at \$48,000.00 for our new meter project; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

- E. Department reports – no discussion.

VII. Financial Session

- A. Reviewed Property Tax Unpaid Balance Summary.
- B. Reviewed May financial reports.
- C. Cash balances as of June 9th, 2017, were also included in Council packages.

VIII. Public Comments

Danny Beard, 104 Kent Avenue, said that Kent Avenue is a one-way street, but there is a lot of traffic speeding both ways on the street. He asked if we could put speed breakers on the street. Bobby said we need to check the signage on the street. We do not currently have a policy for speed bumps; until we do, we need to ask the police department to monitor the traffic activity. Mr. Beard also said that at 118 Kent Avenue, there is an old car and tires in the yard, which can lead to a mosquito problem. Mayor Chaffin said he will have Code Enforcement look into this.

Nick Bryant from Biggins BBQ asked about getting the drainage problem fixed between his restaurant and the property next door. Bobby stated that the pipe was installed by GDOT on their right-of-way, and we have to get their approval. He has a meeting scheduled for next week with GDOT to come out and look at the problem. There is no easement on the neighboring property for us to fix the drainage

ditch. Chris Brown owns the property next door. We will have to get a survey for the easement, and then get the easement drawn up and approval from GDOT.

Miss Fannie Sullivan said one of her friends, who lives in Wayne Brown's trailer park off of Wedowee Street, told her she was going to have to move her trailer, and she does not know where she will be able to move it. She also said that Mr. George Glenn would like some help with the run-off coming onto his property on Kent Road behind the City's Public Works shop.

Logan Jackson had questions about the home-based business licenses required by the City. He said the ordinance needs to be revised to be more specific as to which type of businesses are required to have them and which are not (such as Avon salespersons, etc.). He also again expressed concern with the Council's adherence to the City Charter as to their compensation amounts. He stated he would again research past minutes and try to find where the increases in Mayor and Council salaries were ever voted on.

There being no other public comments, Mayor Chaffin asked for a motion to adjourn.

Motion by Mayor Pro-tem Jan Johnson to enter into Executive Session to discuss personnel issues; second by Councilmember McEntyre; motion carried unanimously.

IX. Executive Session

Motion by Councilmember McEntyre to exit Executive Session; second by Councilmember Marty Johnson; motion carried unanimously.

Motion by Councilmember McEntyre to adjourn Council meeting; second by Councilmember Marty Johnson; motion carried unanimously.

X. Adjournment

Mayor Jim Chaffin

City Clerk Susan Pierce