

**City of Bowdon
Mayor and Council Meeting
August 13, 2018
7:00PM**

I.-IV. Agenda Items:

The Mayor and City Council met during a regular session on Monday, August 13th, 2018, in the Mayor and Council Chambers, 182 Grammar School Road, Bowdon Georgia. The meeting was called to order by Mayor Jim Chaffin at 7:00PM.

Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Jim Chaffin
Mayor Pro-tem Jan Johnson
Councilmember Marty Johnson
Councilmember Noah Steed

Absent: Councilmember Wes McEntyre

Staff present: City Manager Gary Bullock
City Clerk Susan Pierce
Police Chief Mark Brock

The Invocation was led by Mayor Pro-tem Jan Johnson, and was followed with the Pledge of Allegiance.

V. Approval of Minutes

Minutes of Mayor & Council Meetings of June 11, June 25 and July 9th, 2018 were read and presented for approval.

Motion by Councilmember Marty Johnson to approve the minutes; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

VI. Business Session

A. **Public Hearing – FY 2019 Budget** - This is the second reading of the proposed budget for FY2019. City Manager Gary Bullock reported that he completed the transfer of Gymnastics expenditures from Recreation to Gymnastics as discussed in last Tuesday's work session.
Motion by Councilmember Marty Johnson to approve the FY 2019 Budget as presented; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

B. Approval of Water Treatment Plant door replacement – Gary reported that we had several doors at the Water Treatment Plant in a state of severe deterioration; we sent out invitations for bids but only received 2 bids. The low bid was from Overhead Doors out of Atlanta at \$34,790.00. He recommended we award the contract to Overhead Doors, to be funded out of 2013 SPLOST.

Motion by Councilmember Marty Johnson to approve the purchase of the doors for the Water Treatment Plant from Overhead Doors at a cost of \$34,790.00 as presented, to be funded out of the 2013 SPLOST; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

- C. Approval of Lift Station Replacement on Sally Ann Circle – Gary stated that we have a deteriorating lift station that has been in place for quite some time and is in need of upgrading. We have a bid from Smith & Loveless who provided lift station equipment at other locations within the City. The bid price is \$46,832.00. Once replaced, we will have spare parts which can be used on our other lift stations. This project will be funded from the 2013 SPLOST.

Motion by Mayor Pro-tem Jan Johnson to approve the Sally Ann Circle lift station replacement to be funded from the 2013 SPLOST; second by Councilmember Marty Johnson; motion carried unanimously.

- D. Approval of GMEBS Retirement Agreement Amendment – The City of Bowdon adopted the Georgia Municipal Employees Benefit System (GMEBS) Defined Benefit Retirement Plan several years ago, which is comprised of the Master Plan document and Adoption Agreement. GMEBS has recently restated the Master Plan and Adoption Agreement, and in order to ensure continued tax-favored treatment for GMEBS member plans, the IRS requires that all GMEBS member employers adopt the restated plan documents. A summary of the key amendments to the restated GMEBS Defined Benefit Retirement Plan is attached to these minutes.

Motion by Councilmember Marty Johnson to approve the adoption of the restated GMEBS Defined Benefit Retirement Master Plan and Adoption Agreement; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

At this time, City Clerk Susan Pierce asked the Mayor for permission to add an item to the agenda for a Main Street Board Appointment.

- E. Carroll County Fusion Soccer program – Justin Skinner has started the Carroll County Fusion Soccer Program which is associated with the Alabama Soccer Association. Since our Recreation Department does not offer soccer he would like for the City to partner with them. Gary has been reaching out to other cities that might be contracting out the soccer program or any other recreation programs. He has not yet received information back. If Mr. Skinner and Council are okay with the proposed agreement it would become the Bowdon Soccer Program with the City contracting with him to manage it. They have also requested additional funds but we are not yet in a position to provide any funding for the program.
- Councilmember Steed arrived, and Mayor Chaffin explained the current item under discussion. The Mayor also recognized our City Attorney, David Mecklin and his guest, Sam Newsome, who has just gone to work with David at the Tisinger Law Firm.
- Gary informed Council that we don't yet know how many children have signed up for the soccer program; he will speak with Mr. Skinner, and also find out if he is acceptable to the City being in charge of the program with his organization managing it. They have also asked if they could use the Bowdon Middle School fields; if it's a Bowdon program, there will be no charge, but for a private program the County will charge a fee to use the fields.

Motion by Mayor Pro-tem Jan Johnson to approve the draft agreement with the Carroll County Fusion Soccer Program; second by Councilmember Steed; motion carried unanimously.

- F. Main Street Board Appointment – The Board has recommended Connie Lloyd Hannah to replace Lyn Farmer whose term has expired.

Motion by Mayor Pro-tem Jan Johnson to approve the appointment of Connie Lloyd Hannah to replace Lyn Farmer on the Main Street Board; second by Councilmember Marty Johnson; motion carried unanimously.

- G. City Manager's Report – The meter replacement project is stalled temporarily until more equipment is received from the manufacturer. We are also meeting with the contractors to address installation concerns before work resumes.

The Barr Gardens project is close to completion; however there has been some major washing with the heavy rains we have had. The park is closed until this issue is resolved. Gary is meeting with the contractor next week to discuss the project.

Gary has also been visiting other cities to look at City Hall and Police Department layouts to get ideas on completing the Municipal Complex.

- H. Department Reports – no discussion.

VII. Financial Session

- A. Reviewed Property Tax Unpaid Balance Summary.
- B. Reviewed June and July financial reports.
- C. Cash balances as of August 10th, 2018.

VIII. Public Comments

There being no comments, the Mayor asked for a motion to enter Executive Session to discuss personnel.

Motion by Mayor Pro-tem Jan Johnson to enter into Executive Session to discuss personnel issues; second by Councilmember Steed; motion carried unanimously.

Motion by Mayor Pro-tem Jan Johnson to exit Executive Session; second by Councilmember Steed; motion carried unanimously.

Gary next asked for a formal decision on the purchase of the piece of property at 118 Parson Street adjoining Barr Gardens. This is the southern 70 feet and has been negotiated for the City to purchase at a price of \$1500.

Motion by Councilmember Steed to purchase the southern 70 feet of the property located at 118 Parson Street at a price of \$1500 plus closing costs, and to authorize the Mayor or the City Manager to sign any closing documents; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.

Gary then reported that the City was negotiating with the Othel Madden Estate to purchase 18.77 acres which lies totally in Lake Tisinger. The property is under water and adjoins other City-owned property. There are about 13 grandchildren. Gary spoke with Betty Madden today, who said she had been in contact with all parties and they were willing to sign. This will relieve the family of any tax liabilities, and we will offer each of them a stipend to sign as well.

Motion by Councilmember Marty Johnson to authorize City Manager Gary Bullock to negotiate the purchase of 18.77 acres of the Othel Madden Estate lying in Lake Tisinger, including a total stipend not to exceed \$6500, and also authorizing Gary to sign related deeds and necessary closing documents; second by Councilmember Steed; motion carried unanimously.

Motion by Mayor Pro-tem Jan Johnson to adjourn the meeting; second by Councilmember Marty Johnson; motion carried unanimously.

X. Adjournment

Mayor Jim Chaffin

City Clerk Susan Pierce