**City of Bowdon**

**Mayor and Council Meeting**

**July 8, 2019**

**7:00PM**

**I.-IV. Agenda Items:**

The Mayor and City Council met during a regular session on Monday, July 8th, 2019, in the Mayor and Council Chambers, 182 Grammar School Road, Bowdon Georgia. The meeting was called to order by Mayor Jim Chaffin at 7:00PM.

Roll call was conducted by City Clerk Susan Pierce.

Members present: Mayor Jim Chaffin

 Mayor Pro-tem Jan Johnson

Councilmember Marty Johnson

 Councilmember Noah Steed

Absent: Councilmember Wes McEntyre

Staff present: City Manager Gary Bullock

 City Clerk Susan Pierce

 Police Chief Mark Brock

 Main Street Director Jan Gibbs

The Invocation was led by Mayor Pro-tem Jan Johnson and was followed with the Pledge of Allegiance.

**V. Approval of Minutes**

Minutes of Mayor & Council Meeting on June 17, 2019 were read and presented for approval.

*Motion by Councilmember Marty Johnson to approve the minutes as presented; second by Mayor Pro-tem Jan Johnson; motion carried by a 2-1 margin, with Councilmember Noah Steed abstaining.*

**VI. Public Comments**

None.

**VII. Business Session**

1. Film Ordinance – Mr. Bullock presented a proposed schedule of fees to be used prior to development of a Film Ordinance as follows:

Application Fee: $100

Base Permit: $100 per day

Main Road Closure: $300 per day

Secondary Road Closure: $200 per day

Traffic Control (Off Duty Officer) TBD

City Facilities (less Base Permit): $200 per day

Parking spaces (street) merchant reimbursement: $50 per day per space

Mr. Bullock researched fees from Newnan, Cedartown, Dallas and Douglasville to formulate these fee amounts. These are subject to change if necessary upon development of a Filming Ordinance; these are fees to be used in the interim. Any agreements already in place for filming will be honored at the quoted price. Mr. Bullock asked Council to allow him to develop an ordinance, but if someone comes in before the ordinance is approved, we can give them these fees to allow them to proceed with filming. These will apply to City property, not private property.

*Motion by Councilmember Steed to authorize the City Manager to begin development of a Filming Ordinance for the City of Bowdon as well as to approve the proposed fee schedule to be used in the interim; second by Councilmember Marty Johnson; motion carried unanimously.*

1. Wholesale water rates/Residential pool rates (outside city limits) – Mr. Bullock informed Council that we had an incident where a contractor was using our fire hydrant (outside the city limits) to fill pools for customers. The contractor thought it was a County hydrant and was paying the County Water Authority. This contractor did come in and pay us after a citizen called the police saying someone was stealing our water. Mr. Bullock suggested coming up with a way to mark our hydrants to differentiate them from County hydrants. He also suggested increasing our rates for anyone using hydrants outside the city limits to fill their pools, as well as increasing our wholesale water rate from $1.70 per 1000 gallons to $2.60 per 1000 gallons, since the County charges us $2.57 per 1000 gallons. If a contractor uses our hydrants, they will be required to obtain a hydrant meter from us, with a $500 meter deposit and a $75.00 monthly fee plus the cost of the water.

*Motion by Councilmember Marty Johnson to approve the updated water rates to increase the wholesale rate and include a hydrant meter and water rate for customers outside the city limits, and to create a way to identify hydrants belonging to the City of Bowdon; second by Councilmember Steed; motion carried unanimously.*

1. Special Event Request from BHS Cheerleaders – The Bowdon High School Cheerleaders want to sponsor a 5k Color Run using the streets around Bowdon Elementary School (no state highways). The Run is to be held on September 7, 2019 and is scheduled to begin at 8:00AM and end at 11:30AM.

*Motion by Mayor Pro-tem Jan Johnson to approve the Special Event application for the 5k Color Run sponsored by the BHS Cheerleaders as presented; second by Councilmember Marty Johnson; motion carried unanimously.*

1. City Manager Reports – Mr. Bullock reminded Council that Barr Ave. will be closed to through traffic from July 15-19 for the culvert replacement. The Tyus Road paving project will be the same week, on July 15 and 16. He also noted that looking at the June Financial Statements he thinks the City is in the best shape we have been in for a long time. We’re on target with the projections we had figured on earlier in the year. We may have some more adjustments, but it looks like we will be returning around $111,000.00 to the General Fund instead of having to borrow from the Water Fund. Council agreed that it was great news that the City was in such good financial shape. Mr. Bullock noted that for the Recreation Department, Senior Center and Gymnastics we had budgeted $389,074 and we came in at $383,603, so we were about $6000 under budget. Mr. Bullock suggested we look at setting up a contingency fund with the $111,000 we had available going back to the General Fund.
2. Department Reports – Councilmember Steed had a question about feral cats in the city. He was told by the County that they are not currently accepting cats at the animal shelter due to a virus.

**VIII. Financial Session**

1. Reviewed Property Tax Unpaid Balance Summary.
2. Reviewed June financial reports
3. Cash balances as of July 8, 2019

*Motion by Mayor Pro-tem Jan Johnson to enter into Executive Session to discuss personnel; second by Councilmember Marty Johnson; motion carried unanimously.*

**IX. Executive Session – Personnel**

*Motion by Councilmember Marty Johnson to exit Executive Session; second by Mayor Pro-tem Jan Johnson; motion carried unanimously.*

*Motion by Councilmember Steed to amend the agenda to include authorization to expend SPLOST revenues for two capital improvement projects; second by Councilmember Marty Johnson; motion carried unanimously.*

*Motion by Councilmember Steed to purchase material to repair the Barr Industrial Ave. culvert and expend up to $18,260 for the installation of automatic doors at the Warren P. Sewell Library; second by Councilmember Marty Johnson; motion carried unanimously.*

There being no other business, Mayor Chaffin asked for a motion to adjourn.

*Motion by Councilmember Marty Johnson to adjourn the meeting; second by Councilmember Steed; motion carried unanimously.*

**X. Adjournment**

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Mayor Jim Chaffin City Clerk Susan Pierce